

Minutes from St Nicholas Primary School Parent Council Meeting

Date of meeting: Monday 28 January 2019

Time of meeting: 6.30pm – 7:45pm

Location: St Nicholas school staff room

Present: Karen Brown, Louise McGuire, Jenny Skeldon, Julie Zasanda John Donnelly, Alan Morrison, Nicole Scherer-Dickson, Claire Roxburgh, Andy Weir, Sharon MacDowall

Apologies: Father Jeremy Bath, Karen Neilson, Fiona Bremner & Lindsey Swinney.

Actions carried forward from previous meeting:

None.

Minutes and actions:

| Agenda item: approval of minutes | Action |
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| 1. Minutes from previous November meeting approved, with the no comments | None |

| Agenda item: Families connect | Action |
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| <p>2. Sharon MacDowall gave an update on the Families Connect programme:</p> <ul style="list-style-type: none">• 1-3 for 8 weeks• Overview of the programme and what's being done and the rationale• Good signup rate this term• Building on the FastWorks initiative from recent years <p>KB thanked Sharon for taking such an active involvement in the life of the school</p> <p>AW asked Sharon what support the Parent Council can offer. Two main areas were discussed:</p> <ul style="list-style-type: none">• Help to communicate about the program and also share the resources• Evening open time for people to find out more | <p>None</p> <p>Sharon to follow up with AW</p> |

| Agenda item: Treasurer's report | Action |
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| <p>3. JD gave an update on bank transactions since the last meeting. No significant outgoings other than the expenses for the October film night. Balance at 2 Jan - £4,193.49</p> <p>£10 to be withdrawn to cover the Mass card arranged by CR for Father Jeremy's late Dad.</p> | <p>JD to reimburse CR</p> |

| Agenda item: Hoodies update | Action |
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| <p>4. At the last meeting there was agreement that the Parent Council would provide some financial contribution towards hoodies for P7 children. JZ had a sample from Neil Gorman (Piggy Print) who can supply the hoodies for £20 each.</p> <p>KB confirmed there are 56 children in P7. Agreement that we would use £10/child from PC funds to support the children getting a hoodie for leaving school.</p> <p>JZ getting the order form from Neil.</p> <p>AW to speak with Karen Neilson about who will take forward the ordering process (PC not keen to handle this as it was primarily the P7 parents who were looking for this and the school would not support this either)</p> <p>Post-meeting note: KN advised not in a position to support this, so AW will liaise with KB to contact P7 parents group.</p> | <p>JZ to get the form</p> <p>AW to speak with the school</p> |

| Agenda item: Headteacher Update | Action |
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| <p>5. One trusted adult training - St N as pilot school West Lothian Council initiative to provide children with a key person they can speak with at home, school in clubs or their wider family.</p> <p>This is linked to Health and Wellbeing indicators and developing everyday life support</p> <p>Miss Miller is the Health and +Wellbeing lead for the school</p> <p>Whole-school survey been carried out into wellbeing. At the Meeting next time - KB to share the reporting from the whole school survey</p> <p>KB noted that following promotion of this there's been an increase in the frequency of pupils engaging with OTA</p> <p>6. Positive mental health programs Linked to above, the school are supporting children with self-calming strategies. This is working on resilience based on the programme run</p> | <p>KB to share report from survey</p> |

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| <p>in the City of Edinburgh schools.</p> <p>7. Seasons for growth programme Again linked with health and wellbeing, this programme is about supporting children with loss (or change, could be pet, Grandad)</p> <p>Two teachers being trained (Mrs Bell and Miss Morgan)</p> <p>Children self-refer to this - parents engaged and confirm they are okay for an 8-week programme on coping with change</p> <p>8. Social studies (history , geography, modern studies) LM talked about more local approach to these topics – using local people, locations and connecting them with wider topic – for example people from the area who fought in the World Wars.</p> <p>It’s about using the local area (and Scotland) as a source for these topics. Looking at big topics through the local lens and boosting awareness of local area.</p> <p>9. St Patrick’s/Scottish Night The school would like there to be a night for families to come together and it’s proposed to do this around St Patrick’s Day – but also include some Scottish flavour too!</p> <p>To be held on 15 Mar at the Canon Hoban Hall. It will be a Ceilidh (school PE staff to volunteer as dance caller) and the Dinner Ladies will provide food.</p> <p>Parent Council agreed to run the event as it is being held offsite – staff welcome to attend and be part of the evening’s fun!</p> <p>Subgroup to meet and agree event details, including booking form, deposit, promotion and ticket sales.</p> <p>10. Theatre visit Community outing to see Joseph in the theatre in March – just a few tickets left.</p> <p>KB noted that the tickets are allocated by the theatre and while the school will try and put friends together, the priority is families being together. Request the people not point the finger at the school if there are vacant seats as tickets are provided by the theatre.</p> <p>11. Nursery moving to 50week service KB advised that she’s been informed due to the change in delivery model for pre-school nursery provision, this will move to two full days a week per child from August 2019.</p> <p>There will be no morning or afternoon places 4 or 5 days a week.</p> <p>More information for parents to follow once KB has it from the Education Department.</p> | <p>CR organising the booking and JS working on putting a sub-group together</p> <p>KB to provide more detail/update at next meeting</p> |
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| <p>JZ indicated Pupil placement still talking about morning and pm sessions.</p> <p>12. New high schools KB has been advised that there will be a new Catholic school and non-Dom school built in Winchburgh in the coming few years. The schools will share some facilities and be run as a large campus.</p> <p>More information coming in Q1 from the Council</p> | |
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| Agenda item: AOCB | Action |
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| <p>1. There was a discussion about second-hand uniform and left-behind clothing. LM encouraged the PC to make this more visible as being available for parents.</p> <p>Agreement for PC to support stalls at Curriculum Café, Parents evening and other parent events where people</p> <p>AW will provide an inventory of the clothes gathered previously so there's visibility of what's available.</p> <p>Post meeting note: meeting took place 8/2 and a group of parents from PC will support at the next Curriculum Café on 22 Feb. Thank you!</p> | <p>JZ to meet with LM about how to make this work</p> <p>AW to provide inventory (attached to these minutes)</p> |

Date, time and venue of next meeting:

18:30 on Monday 29 April 2019

St Nicholas school staff room